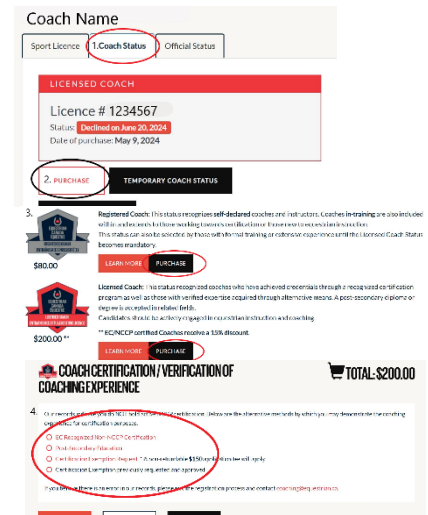


How to Apply for Coach Status (MyEC)

A current Provincial/Territorial (PTSO) membership and EC Sport Licence are required prior to applying.

Sign in to your [MyEC](#) portal.

- 1- From the **HOME** screen select the **COACH STATUS** tab
- 2- Select **PURCHASE**
- 3- Choose **Registered** or **Licensed** and select **PURCHASE**, then select **NEXT**
- 4- If applying for Licensed Coach Status, indicate which option or path you are applying with
- 5- Select **NEXT** and answer **Yes** or **No** to the International Screening question
- 6- If you have answered Yes, select ALL countries of residence(s) in the last 10 years
- 7- Read, understand and accept your Roles and Responsibilities of Coach Status
- 8- Review and Acknowledge Coach Status Program Terms & Conditions
- 9- Select **PAY BY CREDIT CARD** to complete the transaction & payment



The screenshot shows the MyEC portal interface for applying for Coach Status. At the top, there are tabs for 'Sport Licence', '1. Coach Status', and 'Official Status'. Below this, a 'LICENSED COACH' section displays 'Licence # 1234567', 'Status: Declined on June 20, 2024', and 'Date of purchase: May 9, 2024'. A '2. PURCHASE' button is highlighted with a red circle. Below this, there are two options: 'Registered Coach' and 'Licensed Coach'. The 'Licensed Coach' option is selected, and a 'PURCHASE' button is highlighted with a red circle. Below this, there is a 'COACH CERTIFICATION/VERIFICATION OF COACHING EXPERIENCE' section with a '4.' and a 'NEXT' button highlighted with a red circle. The total amount is shown as 'TOTAL: \$200.00'.

You can expect to receive a welcome email containing all the information necessary to successfully finalize your application.

Should you have any questions regarding the required steps, feel free to reach out.

Please note, all fees are non-refundable unless within the scope of [Equestrian Canada's Refund Policy](#).